DALGOMA ANCHALIK COLLEGE

A UGC Recognised (2f & 12 B) Institute under Gauhati University P. O.: Matia, Dist.: Goalpara (Assam), PIN: 783125 Ph: 03663-291011 (Office) / Cell: 9707212628/ 7002901373 Email: <u>dalgomacollege1993@gmail.com</u> Website: <u>www.dalgomaanchalikcollege.co.in</u>



FIRST CYCLE NAAC ACCREDITATION 2022

Criterion VI

Governance, Leadership and Management

6.2 Strategy Development and Deployment (12)

6.2.2 Implementation of e-governance in areas of operation 1. Administration, 2. Finance and Accounts,3. Student Admission and Support, 4. Examination

Submitted to

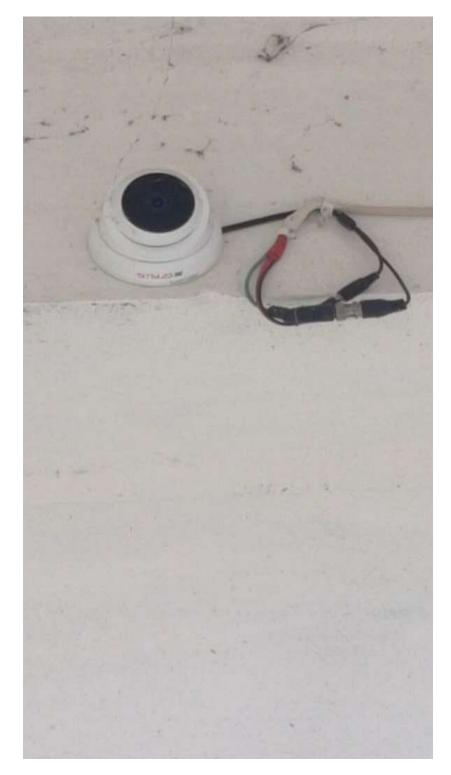


THE NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

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DALGOMA ANCHALIK COLLEGE DALGOMA, MATIA, GOALPARA, ASSAM, PIN-783125 PAN-AAALD1283A

-	RECEIPTS		Amount(fts)		For The Financial Year-2017-18 PAYMENTS	Schedule	Amount(Rs)
Ta	Opening Balance	A	3471414	By	Building Development	A	1283946
**	From State Govt.		5626305		000000000000000000000000000000000000000	132	02000
**	Received from GU		12000	**	Books Purchase	"	10276
\$4	Bank Interest Received		162442	**	Other Expenditure		54632
	Examination Fees Collection		1388150	**	Fee Deposit to Guwahati University		91434
	Admission Fees Collection		761330		Stationery Purchase		6547
	Prospectus Sale		22000		Travelling Allowance		1150
	Prospectus sale				Answer Scripts Dispatch		1054
					Remuneration for Examination Dut		18900
	State Govt for Excursion		200000		Development		7968
	Others		117283	10.00	Student Union Expenditure		22265
	Rajmohan Kalita Returned		91111	1.0.0	Salary for Underqualified Teachers		14700
			965254	1.1.1	Electric Bill		829
	Transfer from A/c 96308		626305		Library Expenditure		20000
÷.	Transfer from A/c 737710	050	020303		Bank Charges		88.
					Transfer to a/c-481189		96525
					Transfer to a/c-228410		6628
					Transfer to a/c-228410		62630
					Closing Balance at Bank		8004138
-	Total	-	13443594	-	Total	-	1344359

For. M.F. ALAM & ASSOCIATES

F.R.N.-0310-12

Chartered Accountants (FRN-031942C)

Palce-Bongaigaon Date-04.08.2023

(Md. Firoz Alam) Partner M.No.-311570 UDIN: 23311570BGULPV2003

-	RECEIPTS	and the second se	Amount(Rs)	_	For The Financial Year-2018-19 PAYMENTS	Schedule	Amount(Rs)
To	Opening Balance	A	8008138.5		Building Development	A	6335010
**	Bank Interest Received	A	146120				
**	Examination Fees Collection		1069870	1.1	Fee Deposit to Guwahati University	A	53274
**	Admission Fees Collection	A	395730		Stationery Purchase	A	6550
**	Prospectus Sale	A	19100				
			10,000		Answer Scripts Dispatch	A	8409
1					Remuneration for Examination Dut	A	123800
	a second by the second		1		Tuition Fees to Govt Deptt	A	618660
	A DOMESTIC OF TAXABLE				Student Union Expenditure	A	233970
	the second se			н.	Salary for Undergualified Teachers	A	137600
	Transfer from A/c 410	A	700000		Electric Bill	A	30184
	Transfer from A/c 737710	A	Ö		Library Expenditure	A	54284
		- SZ			Closing Balance at Bank	A	2257740.5
-	Total		10338958.5		Total		10338958.5

For. M.F. ALAM & ASSOCIATES

Chartered Accountants. (FRN-031942C)

Ildah ...

M.152 F.R.!4 11116420 noNG.

(Md. Firoz Alam) Partner M.No.-311570 UDIN: 23311570BGULPW4565

Palce-Bongaigaon Date-07.08.2023

-	RECEIPTS	Schedule	Amount(Rs)	-	PAYMENTS	Schedule	Amount(Rs)
To	Opening Balance	A	1381807.5	*****	Building Development	A	415337
**	From State Govt.	A	1770736	1		120	1.0
**	Bank Interest Received	۸	78603		Other Expenditure	A	18733
**	Examination Fees Collection		624310		Fee Deposit to Guwahati Universit	A	200806
**	Admission Fees Collection	۸	932630		Stationery Purchase	A	6797
					Answer Scripts Dispatch	A	8874
				"	Remuneration for Examination Dut	A	121300
					Student Union Expenditure	A	119080
					Salary for Underqualified Teachers	A	226600
					Electric Bill	A	13200
			1.00	"	Library Expenditure	A	232588
					Closing Balance at Bank	A	3424771.5
-	Total		4788086.5	-	Total		4788086.5

Receipts and Payments Account For The Financial Year-2019-20

For. M.F. ALAM & ASSOCIATES

Palce-Bongaigaon Date-07.08.2023 Chartered Accountants: (FRN-031942C) (Md. Firoz Alam) Partner M.No.-311570 UDIN: 23311570BGULPX2603

_	RECEIPTS	Schedule	Amount(Rs)		For The Financial Year-2020-21 PAYMENTS	Schedule	Amount(Rs)
To	Opening Balance	A	3424771.5	By	Building Development	A	2438618
**	From State Govt.	A	1366244	1			
**	Bank Interest Received	A	63961		Other Expenditure	A	660094
**	Examination Fees Collection	A	193000		Fee Deposit to Guwahati Universit		20716
			Jones	"	Stationery Purchase	A	86900
			Proj.	"	Remuneration for Examination Dut	A	13100
1			Second Second		Salary for Undergualified Teachers	A	202000
*	Transfer from A/c 410	^	2599964.6	"	Electric Bill	A	100000
			54 M		Transfer to a/c-228410		2000000
					Closing Balance at Bank	A	2126513.1
	Total		7647941.1		Total		7647941.1

Palce-Bongaigaon Date-07.08.2023 For. M.F. ALAM & ASSOCIATES Chartered Accountants. (FRN-031942C) Illea A m (Md. Firoz Alam) Partner

M.No.-311570 UDIN: 23311570BGULPY5053

_	RECEIPTS	Schedule	Amount(Rs)		PAYMENTS	Schedule	Amount(Rs)
То	Opening Balance	A	2126513.1	By	Building Development	A	574545
**	Bank Interest Received	A	56072		Exam Purpose Expns	A	50000
۰.	Examination Fees Collection	A	434900		Fee Deposit to Guwahati University	A	16397
• •	Admission Fees Collection	A	553950		ICT	A	109505
	Prospectus Sale	A	17000				
				**	Bank Charges	A	525.5
					Salary for Underqualified Teachers	A	112000
	Transfer from A/c 410	A	999976.4	**	Electric Bill	A	80185
					Library Expenditure	A	168907
				**	Transfer to a/c-228410	A	1000000
					Closing Balance at Bank	A	2076347
	Total		4188411.5		Total		4188411.5

For. M.F. ALAM & ASSOCIATES Chartered Accountants,

UDIN: 23311570BGULPZ3362

Partner

(FRN-031942C) M No.-311570 F.R.N.-031942C BONGAIGAON (Md. Firoz Alam) m REDAC M.No.-311570

Palce-Bongaigaon Date-07.08.2023

2. ERP Document

Software Service Agreement Installation Certificate Work Order

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Trom D. Q.	19	•	CCC Act, 1990 P.O. Mari Dist, Goalpara (Assan PIN: 78312 Mobile: 970721272 Email: dalgomacollege 1993@gmail.com
Ref. :			Date: 27/04/2023
Ref. : To,			Date: 27/04/2023
	The Manager, S.S.Technologies, Bora service Bylane, G.S Road. Ghy-	7	Date: 27/04/2023
	S.S.Technologies,	7	Date: 27/04/2023

With reference to the subject cited above, I have the honour to state that our college proposes to install the following ICT items, for which you are requested to supply and install the following items at our College.

I shall be glad if you provide/install the same at an earliest.

SI N	o. Items	Quantity
1.	Long through Projector (4000 lms)	: 3 Nos.
2.	Normal Screen (Size 4X6)	: 3 Nos.
3.	Wall mount kit with cable and fitting	: 3 Nos.
4.	Tripod Stand	: 1 No.
	The and the second s	. I NO.

ENF.

Principal Dalgoma Anchalik College

S.S.Technologies

Bora Service Byelane, G.S.Road, Ulubari,Guwahati-781007. E-mail: sstechnologiesassam@gmail.com Website: <u>www.sstechindia.com</u> Contact: 03613591529

Ref No.: SST/23-24/QT-0005 Date: 25-04-2023

To,

The Principal Dalgoma Anchalik College Matia, Goalpara.

Subject: Quotation for supply and Installation of Projector, Stand and Screen.

Sir,

We are one of the reputed system integrators and Software Developers in India. We deal computer Server, laptop, photocopler, UPS of reputed brand like Intel, IBM, Canon, Frontech, LG, HF Compaq, Numeric, Elnova, Digital Classroom etc.

As per your requirement we would like to quote our best possible rate for Projector and Screen. Kindly go through it.

With warm regard.

Yours Truly.

For S S Technologies

Sanjib Pathak, B.E. (EE). 8473869266

Princic 1 Dalgoma Ancha, College

S.S.Technologies

Bora Service Byelane, G.S.Road, Ulubari,Guwahati-781007. E-mall: info@sstechindia.com Website: www.sstechindia.com Contact: 03613591529

Ref No.: SST/23-24/AMC-051 Date: 12-06-2023

To, The principal Dalgoma Anchalik College Matia, Goalpara.

Sub: Annual Maintenance Contract of Online College Automation Software.

Sir,

I am happy to inform you that your college is using successfully our software for last 2 years and hope to continue for the coming session also. In the last few years we got maximum co-operation, suggestion from your end and we tried our best to provide solution, support to students and technical support to your operators, administrators within a short time frame.

As per our records, it is time to renew the mentioned Online software. This year our R&D team has added new modules, features as per as to follow the guidelines of NAAC requirement.

Below, we mention our A.M.C. price details and agreement for the contract.

This is for your kind information and requests you to complete the process within a short period to get continued service, support from our end.

With warm regards.

For, S.S.Technologies



Sanjib Pathak*B.E. (EE).* 8473869266

	PRICE DETAILS FOR ANNUAL MAINTENANCE CON	TRACT
SI.No	Description	Price in Rs.
01	Renewal of Online College Automation Software for 1 year (www.dalgomaanchalikcollege.co.in)	10,000.00
02	Technical support(telephonic, online) to students and operators throughout the year.	FREE
03	Database maintenance for 1 year	3,000.00
04	Shared SSL certificate for 1 year	2,500.00
		15,500.00
	GST@ 18%	2,790.00

Total: Rs.18,290.00

(Rupees Eighteen Thousand Two Hundred Ninety only)

N.B: Upgradation of Online Software will be on paid basis.

Terms and Conditions:

- 1. The above mentioned price are inclusive of GST@18%.
- 2. The A.M.C. is valid for one year from the date of agreement.
- Payment should be in favor of S.S.Technologies through NEFT/RTGS or by cheque.
- 4. Any disputes will be settled within Guwahati jurisdiction.

PAYMENT DETAILS:

Name: S.S.TECHNOLOGIES Bank Name: ICICI Bank Account No: 634305012001 IFSC CODE: ICIC0006343 Branch: GUWAHATI BR.

For, S.S.Technologies



Sanjib Pathak*B.E.(EE).* 8473869266

S.S.Technologies

Bora Service Byelane, G.S.Road, Ulubari,Guwahati-781007. E-mail: sstechnologiesassam@gmail.com Website: <u>www.sstechindia.com</u> Contact: 03613591529

REF No:SST/23-24/005

Date: 08-05-2022

To whom it may Concern

This is to certify that M/S. S. S. Technologies, Guwahati provides the ERP services for college administration, finance and accounts, student admission and support, and examination-related e-governance operations of the college. The following services with the active links shared below are in effect at present.

SI. No.	Name of the module	Link
1	College website	http://dalgomaanchalikcollege.co.in
2	Admission portal	http://dalgomaanchalikcollege.co.in /online/reg.php
3	Departmental Details	http://dalgomaanchalikcollege.co.in/department.php
4	Library	http://sontalianchalikcollege.in/library.php

With warm regard.

For S S Technologies

Sanjib Pathak, B.E. (EE) 8473869266 E-mail:pathaksanjib381@gmail.com.

Principal Dalgoma Anchalik College

S.S.Technologies Bora Service Byelane, G.S.Road, Ulubari,Guwahati-781007. E-mail: sstechnologiesassam@gmail.com Website: www,sstechindia.com Contact: 03613591529

Ref No.: SST/23-24/QT-0005 Date: 25-04-2023

SI. No.	Description	Qty	GST (%)	Total Price with GST Price.
1	Long Through Projector Company: OPTOMA Model:SA520(800x600) 4000 lumens, HDMI, VGA Warranty: 2 Years on Projector 1 year on Lamp or 1000 hrs whichever is earlier.	01	28	35,000.00
2	Normal Screen Size: 4'x6'	01	-18	3,500.00
3	Wall mount kit with cables and fitting	01	18	5,500.00
4	Tripod Stand	01	18	4,500.00
5	Delivery and installation charge	01job	18	4,000.00

Grand Total: Rs.52,500.00

For S S Technologies



Terms & Conditions:

- 1. The above mentioned price is inclusive of GST.
- 2. Delivery within 20 days from the date of order.
- Warranty: 1year to 2 years. Screen covers no warranty.
 Payment should be in favor S.S.Technologies payable at Guwahati.
- 5. Any disputes will subject to Guwahati jurisdiction.

Principal Dalgoma Anchalik College

A.M.C (Annual Maintenance Contract) Aureement

- That the first party has decided to provide A.M.C. of Online College Automation Software vide reference no: SST/23-24/AMC-051 dated 12-06-2023 to the second party.
- 3. That, the A.M.C. of the software will starts from and expire on......
- 4. Since the Online Software is hosted in cloud so service may be interrupt for couple of times due to network traffic or due to security reason and the second party have to cooperate to the first party and the first party have the responsibility to resolve the issue within very short period.
- 5. The second party have the responsibility to take database backup time to time.
- 6. That any kind of software support i.e, software operation problem, reporting problem for the existing system is cover under A.M.C. Any new facility, modules need to incorporate in the software should on paid basis through mutual understanding among both the parties.
- That the first party will provide telephonic, online support to the staffs duly assigned by the second party.
- That the first party is no way responsible to provide coding of the software and the second party can not claim for that. The second party uses the application part of the software.
- The first party should take the responsibility of safety and confidentiality of the official database of client safe and will not use it commercially or for selling purpose.
- That any disputes arising between the parties will be decided within jurisdiction of Guwahati.

E.

Sign. Of First Party

Sign. Of Second Party

Contract Form (mandatory to fillup and return to us via mail or by hand)

College Name and address	Dalgoma Anchallk College. Matia, Goalpara. Online College Admission/Online College Automation Software/Online ERP/Upgradation					
Product Name						
Product Type	NEW	RENEWAL	UPGRADATION			
Date of commencement Of service						
Administrators Details With contact no:						
Technical consultant details whom we contact during admission time and contact no:						
Amount, payment date And mode of payment						
Previous year payment details	Rs.15,340	.00 by RTGS.				
Remarks if any						

Duly acknowledge, accepted

Signature with seal

For, S.S.Technologies



Authorised Signatory

3. Screenshots of user interfaces

Screenshot Admin -

Employee's Online Leave Portal

http://www.dalgomaanchalikcollege.co.in/online/attendence/home.php?a=7Digital



Library Facebook Account

Screenshot (Finance and Accounts)-

Fin Assam Portal for Online Salary and other Bills

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Screenshot (Student Admission and Support) –

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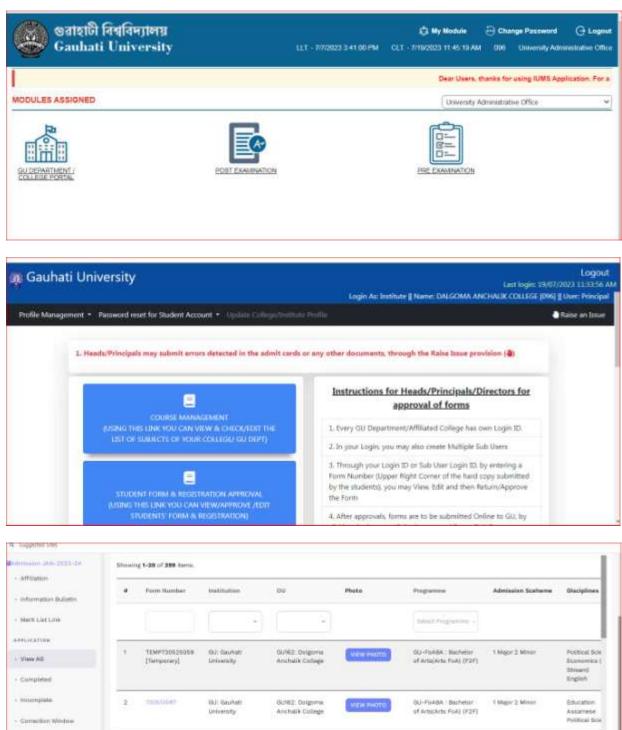
Admission Portal

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Examination



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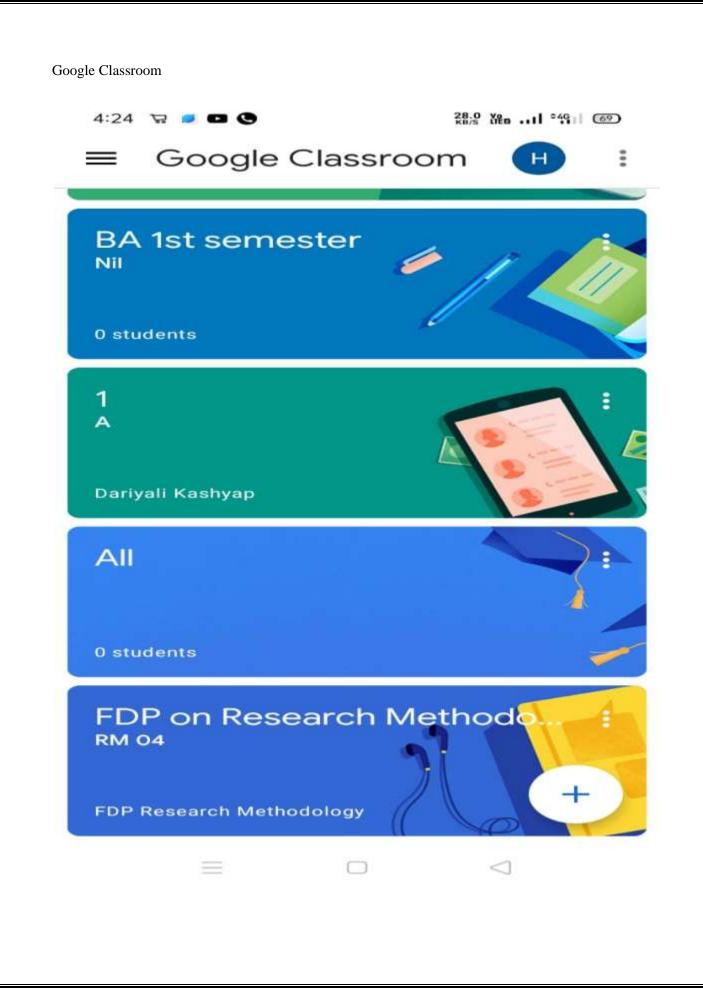
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BJ: Bachati

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Address:

Properties

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Policy Document of E-Governance in the College:

DALGOMA ANCHALIK COLLEGE

Dalgoma :: Matia :: Goalpara :: Assam



POLICY DOCUMENT

E-Governance in the College

OFFICE OF THE PRINCIPAL DALGOMA ANCHALIK COLLEGE Affiliated to Gaubati University, Guwabati, Assam

& Recognized under Section 2(f) and 12 (B) of the UGC Act, 1956

From: Dr. G. Kalita Principal & Secretary



P.O. Matia Dist. Goalpara (Assam) PIN- 783125 Mobile: 9707212728 E-mail: dalgomacollege1993@gmail.com

POLICY DOCUMENT OF E-GOVERNANCE IN THE COLLEGE

In the field of education, E-governance has changed the way of administration. E-Governance is designed to make the administration system user-friendly, time saving and cost saving also. It is a consolidated solution for college that empowers the governing bodies to maintain the large volumes of information such as: registration, admission, time table, library, salary, examinations, performance, hostels, security, reports, management, staff details and fees in an institution.

OBJECTIVES:

- \checkmark To reduce duplication.
- \checkmark Easy and speedy access to information and reports.
- ✓ Significant reduction of transaction costs, time, space, and manpower.

GOVERNING BODY RESOLUTION:

The Governing Body of the college had resolved in its meeting to introduce the E-Governance in the college that can help the management to administer, and control over the structure, processing and overall functioning of the college.

STATUS OF IMPLEMENTATION:

The college has implemented e-governance in the following areas

 Student Data & Admission: Student Data and Admission process is conducted through Website <u>www.dalgomaanchalikcollege.co.in</u>, which is designed and developed by S.S. Technologies.

- 2) Office Automation: Office Automation satisfies both the students and staffs affairs including work arrangement, biographic details, class management ete.
- Online Salary: In case of salary, college utilized finassam /SBI Net-Banking online platform for payment of monthly salary and related matters
- 4) E-Learning: E learning has been implemented in the college where in faculty members and students have been utilizing various platforms of e teaching and learning
- Library: E-governance is also implemented in the college. Students can access the catalogues, OPAC,
 e-books and the issue and return services are also carried out through SOUL Software.

(Dr. Gangeswar Kalita) Principal

Dalgoma Anchalik College